



Sam Houston State University

Veterans Benefits Processing

Strategic Enrollment & Innovation

START YOUR NEW ADVENTURE!

1. Complete the online application for Sam Houston State University at applytexas.org
2. Submit your university or college transcripts to the Admissions Office, to include military transcripts if applicable. SHSU Code: 003606 Note: Veterans will be credited degree requirement KINE 2115 for military service
3. Speak with a Sam Center advisor to create a degree plan
4. Register for classes in your MySam account

DOCUMENTS REQUIRED FOR BENEFITS

Montgomery GI Bill® Selected Reserve | Chapter 1606

Veteran Post 9/11 GI Bill® | Chapter 33

Montgomery GI Bill® | Chapter 30

- DD FORM 214 | Certificate of Release or Discharge from Active Duty
- Certificate of Eligibility | Complete online application for Form 1990 at va.gov
- Online Request Form | Request form found on student MySam account

Transferred Post 9/11 GI Bill® | Chapter 33

- Certificate of Eligibility | Complete online application for Form 1990E at va.gov
- Online Request Form | Request form found on student MySam account

Veteran Readiness & Employment | Chapter 31

- DD FORM 214 | Certificate of Release or Discharge from Active Duty
- Authorization Purchase Order | VA Counselor submits to school
- Online Request Form | Request form found on student MySam account

Dependents' Educational Assistance (DEA) | Chapter 35

Marine Gunnery Sergeant John David Fry Scholarship

- Certificate of Eligibility | Complete online application for Form 5490 at va.gov
- Online Request Form | Request form found on student MySam account

SUBMITTING DOCUMENTS

5. Once you have a class schedule contact our office to request the document submission links in your MySam account
6. Log into your MySam account
7. Click the My Account tab
8. Find Financial Aid box
9. Click the Unsatisfied Requirements box
10. Select your current enrollment Aid Year and click Submit